



FOREIGN AFFAIRS MANUAL

VOLUME 1 – Organization and Functions

Transmittal Letter: ORG-116

Date: September 17, 2002

1 FAM 420

BUREAU OF ECONOMIC AND BUSINESS AFFAIRS (EB)

MAJOR CHANGES

1. Organizational changes, which include changing the office and/or division titles and a reorganization of the Office of Transportation Policy (EB/TRA/OTP), are as follows:

- Office of Policy Analysis and Public Diplomacy (EB/PAPD) is now the Office of Economic Policy Analysis and Public Diplomacy (EB/EPPD). In EPPD, there are the Policy Analysis Team (EB/EPPD/PA) and the Public Diplomacy Team (EB/EPPD/PD);
- In the Office of Bilateral Trade Affairs (EB/TPP/BTA), there are the Asia, Near East, and Africa Division (EB/TPP/BTA/ANA) and the Europe and Western Hemisphere Division (EB/TPP/BTA/EWH);
- Office of Agricultural and Textile Trade Affairs (EB/TPP/ATT) is now Agriculture, Biotechnology, and Textile Trade Affairs (EB/TPP/ABT). In EB/TPP/ABT, there are Biotechnology and Textile Trade Policy and Agreements Division (EB/TPP/ABT/BTT) and Agriculture Trade Policy and Programs Division (EB/TPP/ABT/ATP);
- In the Office of Multilateral Trade Affairs (EB/TPP/MTA), there is the Intellectual Property and Competition Division (EB/TPP/MTA/IPC), and the Multilateral and Sectoral Trade Division (EB/TPP/MTA/MST); and
- Aviation Programs and Policy Team (EB/TRA/OTP/AVP) and Maritime and Land Transport Team (EB/TRA/OTP/MA) are removed from the Office of Transportation Policy (EB/TRA/OTP).

2. Legal authority and additional reference materials can be found at the following web sites:

- Code of Federal Regulations (CFR)—
<http://frwebgate.access.gov/egi-bin/get-cfr>;
- 5 United States Code (U.S.C.)—
<http://www4.law.cornell.edu/uscode>; and
- Office of Personnel Management—
<http://www.opm.gov>

3. Minor editorial changes have been made to adhere to the FAM format.

4. Revisions since the last update appear in italics. The italics will be removed the next time the material is updated. Only current changes will appear in italics. Italics provide a historical record of changes.

5. Under the Foreign Affairs Reform and Restructuring Act of 1998, Public Law 105-277, the functions of the U.S. Information Agency related to international broadcasting are transferred to the Broadcasting Board of Governors. Accordingly, all provisions of the FAM previously applicable to USIA continue in effect with respect to the BBG until further notice.

6. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental *Foreign Affairs Handbook* series generally have no regulatory validity [see 2 FAM 1115.2].

FILING INSTRUCTIONS (Paper Copies)

1. Remove and destroy the text of the old 1 FAM subchapter 420 (issued under TL:ORG-84 dated 03-24-2000 - 8 pages) and replace it with the attached revised identically numbered subchapter 1 FAM 420 (8 pages total).

2. After inserting the material in the binder, insert this transmittal letter immediately following the TL Checklist, then fill in the entry line for TL:ORG-116, and initial.

DISTRIBUTION NOTICE

1. The *Foreign Affairs Manual and Handbooks* (unclassified) official version can be found on State Department's Open Net site at <http://arpsdir.a.state.gov>.

2. All posts and offices keeping paper versions of the *Foreign Affairs Manual* are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5), and for ensuring that all copies (including binders) are either retained or returned to A/RPS/DIR if no longer needed. **When returning excess or unused materials include your office/post symbols and inform MMS/PB and your message center if you need to have your distribution reduced** (this generally applies only to time-sensitive paper issuances). A/RPS/MMS/PB, Room 1853, 202-736-7470, FAX 202-647-4535, handles all requests for paper copies, including non-government users (include either fiscal information or payment with request, as appropriate).

3. Use KFAM and AINF TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/RPS/DIR. Direct questions concerning substance and interpretations to the office indicated at the end of this transmittal letter.

(EB/EX)