

United States Department of State



Foreign Affairs Handbook

4 FAH-1 - Financial Management Handbook

Transmittal Letter: FMH-23

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4 FAH-1 H-220, H-240, H-260, H-280, H-310, H-320, H-420, H-430, H-450, H-520, H-610, H-620 UPDATES

MAJOR CHANGES:

1. Revisions since the last update appear in ***bold italics***. Other than formal titles, the bold italics will be removed the next time the material is updated. Only current changes will appear in bold italics. Bold italics provide a historical record of changes.

2. Under the Foreign Affairs Reform and Restructuring Act of 1998, Public Law 105-277, the functions of the U.S. Information Agency related to international broadcasting are transferred to the Broadcasting Board of Governors. Accordingly, all provisions of the FAM previously applicable to USIA continue in effect with respect to the BBG until further notice.

3. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental *Foreign Affairs Handbook* series generally have no regulatory validity (see 2 FAM 1115.2).

4. The legal authority and additional reference materials can be found at the following websites:

- Code of Federal Regulations (CFR)—
<http://frwebgate.access.gov/egi-bin/get-cfr>,
- United States Code (U.S.C.)—
<http://www4.law.cornell.edu/uscode>; and
- Office of Personnel Management—
<http://www.opm.gov>

5. The updated subchapters are: H-220, H-240, H-260, H-280, H-310, H-320, H-420, H-430, H-450, H-520, H-610, and H-620.

6. **H-220 (8 of 18)**—Change extension on fund code 19X0113.T to read XAV.

7. **H-220 (9 of 18)**—Add funds 19-2/3-0209, 19-2/3-0210 and 19X0209.E
8. **H-220 (10 of 18)**—Add “point” to 19X209.H.
9. **H-220 (12 of 18)**—Add new fund 19X0535.E and change office code A/FBO to OBO
10. **H-220 (14 of 18)**—Add new fund 19 2/3 1126
11. **H-240 (1 of 3)**—Add (A/R) to test after (Available Receipts)
12. **H-260 (4 of 5)**—Add “point” to 19X8186.D FSN Retirement and Disability Fund.
13. **H-280 (2 of 13)**—Delete fund 19-11X0046 as of 7/22/02, Inactive Account.
14. **H-280 (6 of 13)**—Add fund extension XIN1 to fund 19-11X1022.1.
15. **H-280 (6 of 13)**—Add fund extension XIN2 to fund 19-11X1022.2.
16. **H-280 (6 of 13)**—Add fund extension XIN3 to fund 19-11X1022.3.
17. **H-280 (6 of 13)**—Add fund extension XIN4 to fund 19-11X1022.4.
18. **H-280 (6 of 13)**—Add fund extension XIN5 to fund 19-11X1022.5.
19. **H-280 (6 of 13)**—Add fund extension XIN6 to fund 19-11X1022.6.
20. **H-280 (6 of 13)**—Add fund extension XIN7 to fund 19-11X1022.7.
21. **H-280 (7 of 13)**—Add fund extension XIN8 to fund 19-11X1022.8.
22. **H-280 (7 of 13)**—Add fund extension XIN9 to fund 19-11X1022.9.
23. **H-280 (7 of 13)**—Add new fund code 19-11X1022.E
24. **H-280 (7 of 13)**—Add fund extension XINH to fund 19-11X1022.H.
25. **H-280 (7 of 13)**—Add new fund 19-11 2/3 1032 2/3PO.
26. **H-280 (8 of 13)**—Add fund extension XPOH to fund 19-11X1032.H.
27. **H-280 (9 of 13)**—Add new fund 19-72X1037.1.
28. **H-280 (9 of 13)**—Add fund extension 1/2SF1 to fund 19-72-1/2-1037.1, Economic Support Fund.

29. **H-280 (9 of 13)**—Add fund extension XSFT to fund 19-72X1037T.
30. **H-280 (11 of 13)**—Add new fund 19-112/3 1075.
31. **H-280 (12 of 13)**—Add new fund 19-11 2/3 1075.E
32. **H-280 (13 of 13)**—Add additional bureaus to fund 19-722/31093.1.
33. **H-280 (13 of 13)**—Add new fund 19-72X1095.
34. **H-310 (19 of 50)**—Change symbol and title on allotment 2042.
35. **H-310 (20 of 50)**—Add new allotment 2250 for A/LM/PMP/DPM.
36. **H-310 (24 of 50)**—Add new allotment 3403, Refugee Program, Kabul, Afghanistan.
37. **H-310 (24 of 50)**—Add overseas allotments 3434 and 3435 for Jerusalem
38. **H-310 (24 of 50)**—Add new allotment 3447 Refugee Program, Beirut, Lebanon.
39. **H-320 (3 of 7)**—Add fund/revenue source code combination fund 19-11X1022.2 with report code 9905, Miscellaneous Deposit – INL.
40. **H-420 (4 of 69)**—Change title and symbols for organization code 013200.
41. **H-420 (5 of 69)**—Add new organization code 014090 for PM/Polad/IL, Scott Air Force Base.
42. **H-420 (8 of 69)**—Change titles and symbols for organizational . codes 018000, 018200, 018300, and delete code 018900.
43. **H-420 (13 of 69)**—Discontinue organization codes 055310 and 055320 as of 4/02.
44. **H-420. (29 of 69)**—Remove Indonesia from title for organization code 131700, change symbol.
45. **H-420 (30 of 69)**—Change the title for organization code 140300.
46. **H-420 (52 of 69)**—Change symbol and title to organizational code 222231.
47. **H-420 (56 of 69)**—Change title of 4 FAH-1 H-421.34 to read Bureau of Overseas Building Operations.
48. **H-420 (57 of 69)**—Add organization code 244340, Design Management Branch.

49. **H-420 (62 of 69)**—Add organization code 260660.
50. **H-430 (20 of 84)**—Add funding code 403 and location code 404 for Kabul, Afghanistan Refugee Programs (Alphabetical list).
51. **H-430 (21 of 84)**—Add funding code 447 and locator code 446 for Beirut, Lebanon Refugee Programs (Numerical list).
52. **H-430 (22 of 84)**—Add funding code 403 and locator code 404 for Kabul, Afghanistan to numerical list.
53. **H-430 (44 of 84)**—Change organization code 334701 to read Dili, East Timor.
54. **H-430 (45 of 84)**—Delete organization code 332911 for Kolonia (Peace Corps).
55. **H-430 (46 of 84)**—Change title for organization code 335001 to Koror, Palau.
56. **H-430 (46 of 84)**—Change title for organization code 331500 to Samoa.
57. **H-450 (7 of 7)**—Add organization code 527600 for United nations Logistics Base Interfund (UNLB).
58. **H-520 (29 and 30 of 126)**—Deleted function codes and related text from function codes 2700 through 2768 and replaced with new text and codes.
59. **H-520 (47 of 126)**—Add new function code 3590.
60. **H-610 (72 of 78)**—Add new object code 3326 for Direct Financial Assistance Loans.
61. **H-610 (73 of 78)**— Change and add new object codes for Grants (note summary accounts).
62. **H-610 (74 of 78)**—Add “insurance” to 4220 Indemnities object code text.
63. **H-620 (1 of 10)**—Add point limitation “.4” to fund 19X535 (AAAE), revenue source code.
64. **H-620 (2 of 10)**—Change fund code 19X4591 to read 19X4519.1.
65. Office symbol **RM/F** has been changed to **RM/GFS** throughout.

FILING INSTRUCTIONS (Paper copy only)

1. Remove and destroy Subchapters H-220, H-240, H-260, H-280, H-310, H-320, H-420, H-430, H-520, H-610 and H-620 and replace with the attached subchapters (XXX pages).
2. After inserting the material in the binder, insert this transmittal letter immediately following the TL Checklist, then fill in the entry line for TL:FMH-23, and initial.

DISTRIBUTION NOTICE

1. The *Foreign Affairs Manual and Handbooks* (unclassified) official version can be found on State Department's Intranet site at <http://arpsdir.a.state.gov>.
2. All posts and offices keeping paper versions of *Foreign Affairs Handbooks* are responsible for maintaining their FAHs on a current basis (see 2 FAM 1116.5), and for ensuring that all copies (including binders) are either retained or returned to A/RPS/DIR if no longer needed. **When returning excess or unused materials include your office/post symbols and inform MMS/PB and your message center if you need to have your distribution reduced** (this generally applies only to time-sensitive paper issuances). A/RPS/MMS/PRD, Room B935, (202) 736-7470, FAX (202) 736-7472, handles all requests for paper copies, including non-Government users (include either fiscal information or payment with request, as appropriate).
3. Use KFAM and AINF TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/RPS/DIR. Direct questions concerning substance and interpretations to RM/F/FMS/FPMC. FPMC may be reached at (202) 261-8654. **(RM/GFS/FMS/FPMC)**