



Foreign Affairs Manual

VOLUME 12 — Diplomatic Security

Change Transmittal: DS-103

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12 FAM 440 POST SECURITY FUNCTIONS

Changes

1. This Change Transmittal issues a new section, **12 FAM 442 Members of Household**, previously unassigned as of 03-12-2004.
2. Office acronym changes appear throughout as follows:
DS/SI/PSS replaces DS/ICI/PSS; DS/DSS/IP/RD replaces DS/DSS/OP in 12 FAM 444.2a; DS/DSS/IP replaces DS/OP in 12 FAM 445.1b; DS/T/MSD replaces DS/PLD/MSD; and DS/CIS/ST replaces DS/CIS/IST in 12 FAM 446 Exhibit 446.3-2 Key 2.
3. Under 12 FAM 445.1b change "Director for Overseas Operations (DS/OP)" to Assistant Director for International Programs (DS/DSS/IP)."
4. Miscellaneous grammar, punctuation, and sentence clarity changes appear in ALL sections from 12 FAM 441 through 445.
5. "Engineering Services Center/Office" added to 12 FAM 446.2a first sentence.
6. **Change Transmittal** has replaced the term, Transmittal Letter. Change Transmittal was selected as being more appropriate in this age of electronic information transmission. The FAM volume's transmittal acronym and numerical series remains in place.
7. Revisions since the last update appear in italics. The italics will be removed the next time the material is updated. Only current changes will appear in italics. Italics provide a historical record of changes.
8. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

Filing Instructions (Paper Copies)

1. This FAM is designed for electronic use. We recognize that some posts

may need to maintain paper copies. DIR has a few official 5-ring binders for such cases.

2. Remove ALL previous material under Subchapter 12 FAM 440 (TL:DS-97, 03-12-2004, 16 pages) and replace with the new 12 FAM 440 (CT:DS-103, 09-16-2004, 17 pages).
3. After inserting the material in the binder, insert this transmittal letter immediately following the CT Checklist
4. Initial the CT Checklist for this CT.

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(DS/DSS/OSAC)